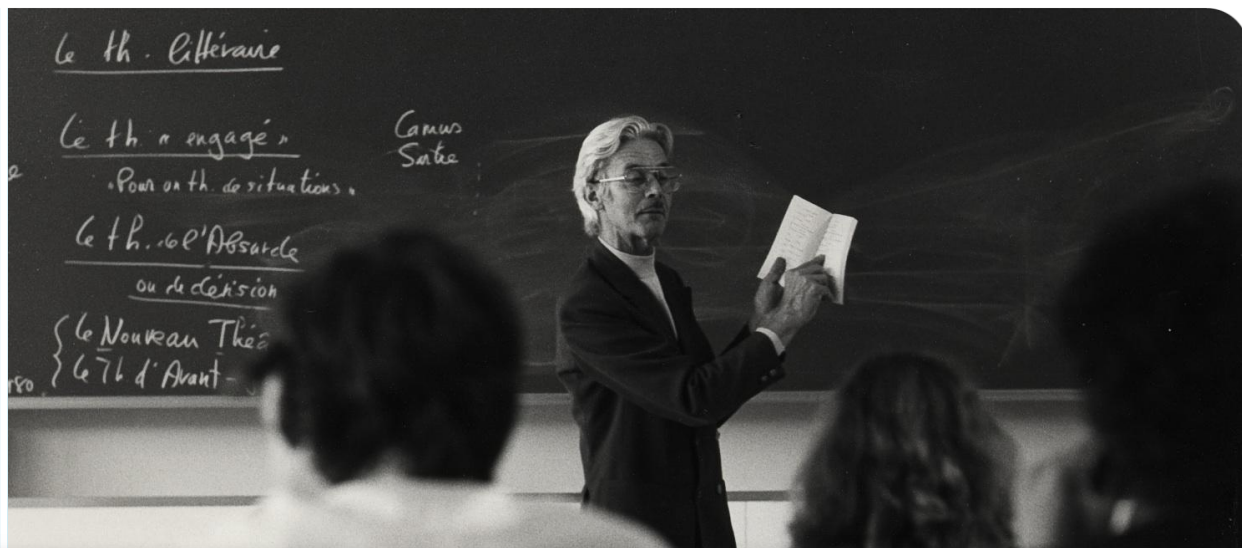


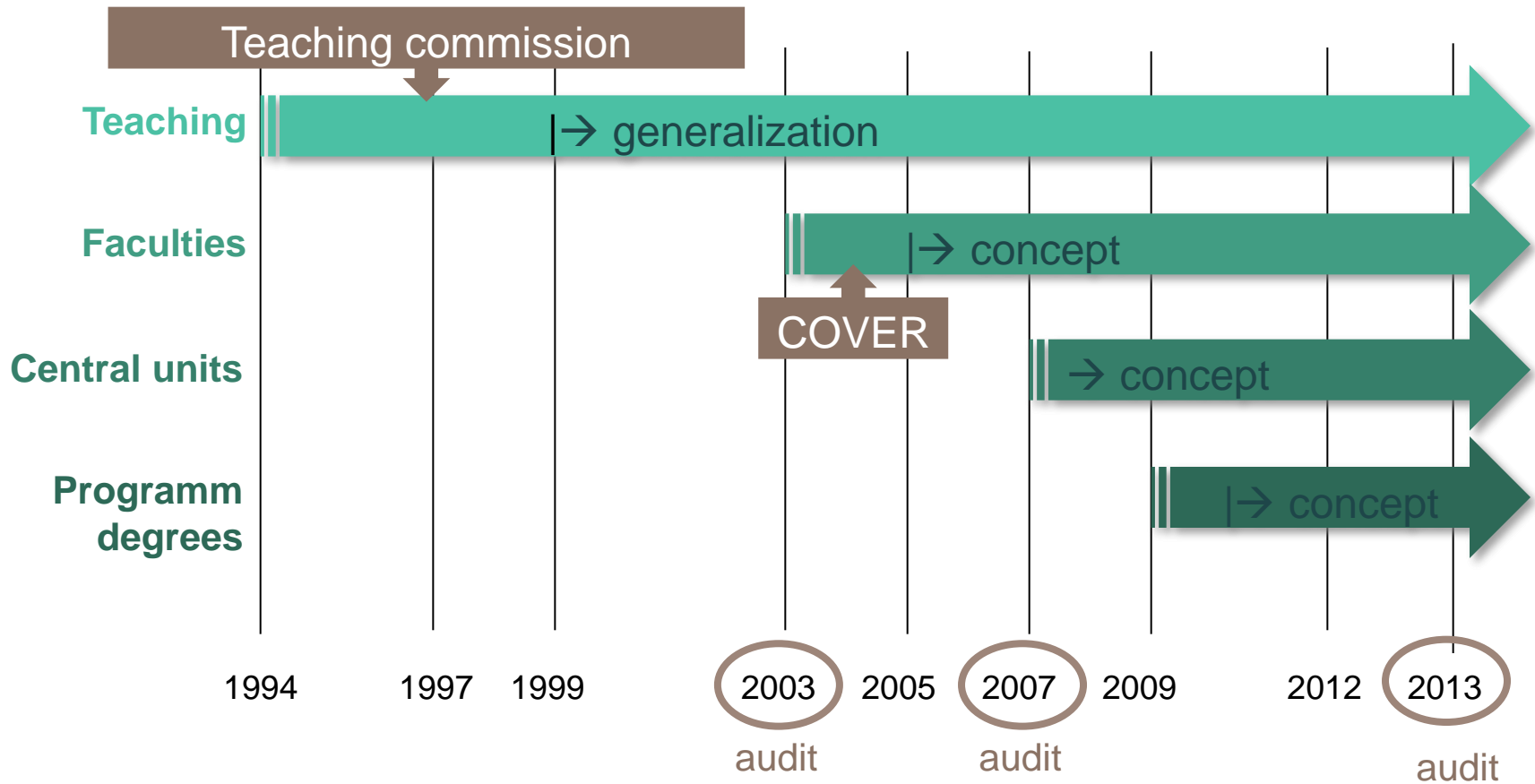
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# Evaluation of faculties and central units

# Implementation of the quality assurance system



# Objectives

## For faculty and central unit

- Reflection on its mission and positioning
- Self-criticism look on the functioning and activities
- Development of a strategy that guides faculty/central unit development

## For stakeholders

- Framework for collaboration between Faculty/central unit and the Rectorate
- Improved transparency (community of the Unil, society)

# Terms



# Responsibilities

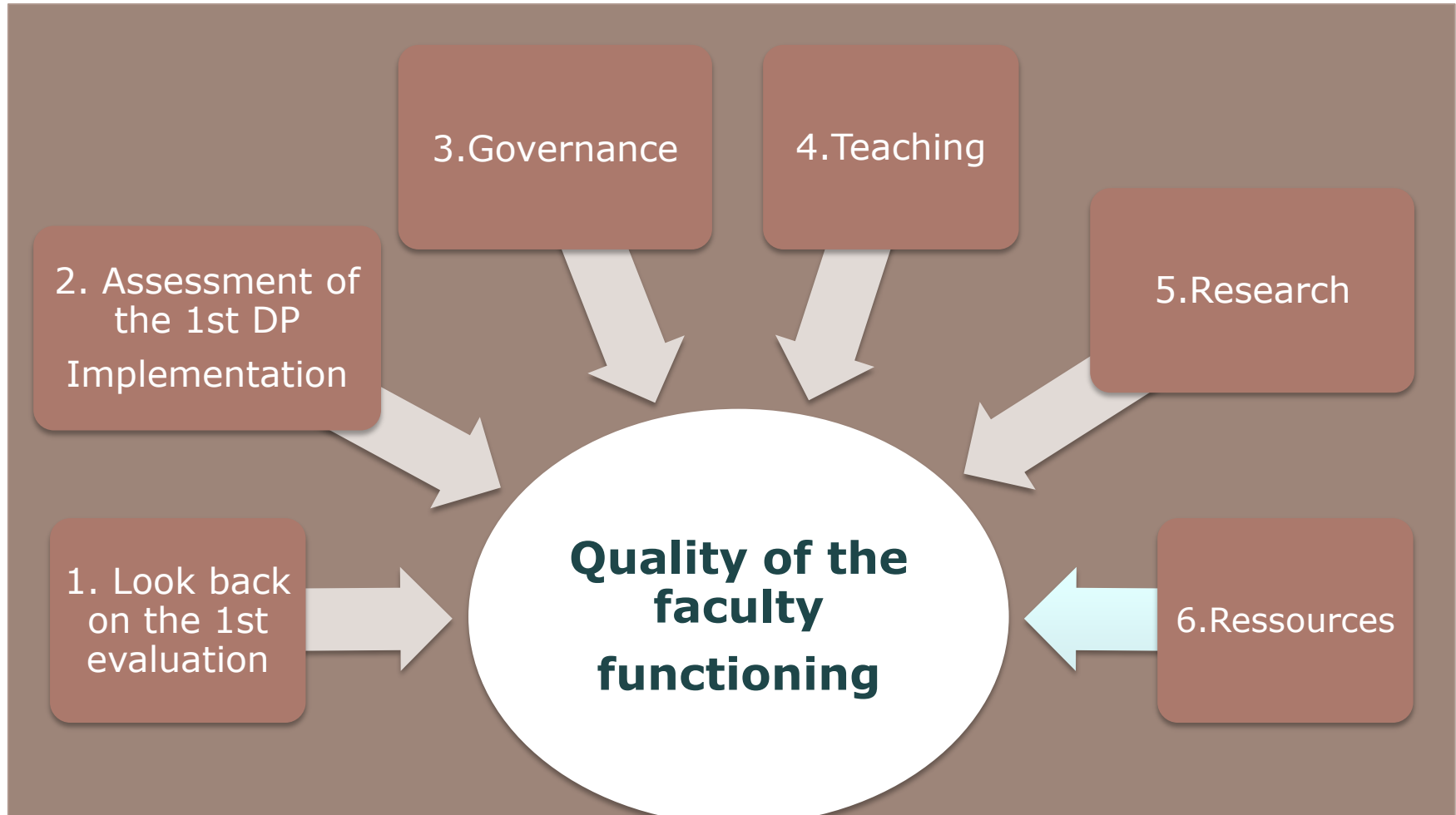
## Faculty :

- **Accountable:** Dean (*May delegate this responsibility*)
- **Involvement of a self-assessment board including people of the 4 bodies of the Unil (teachers, assistants, students, administrative staff)**

## Central unit :

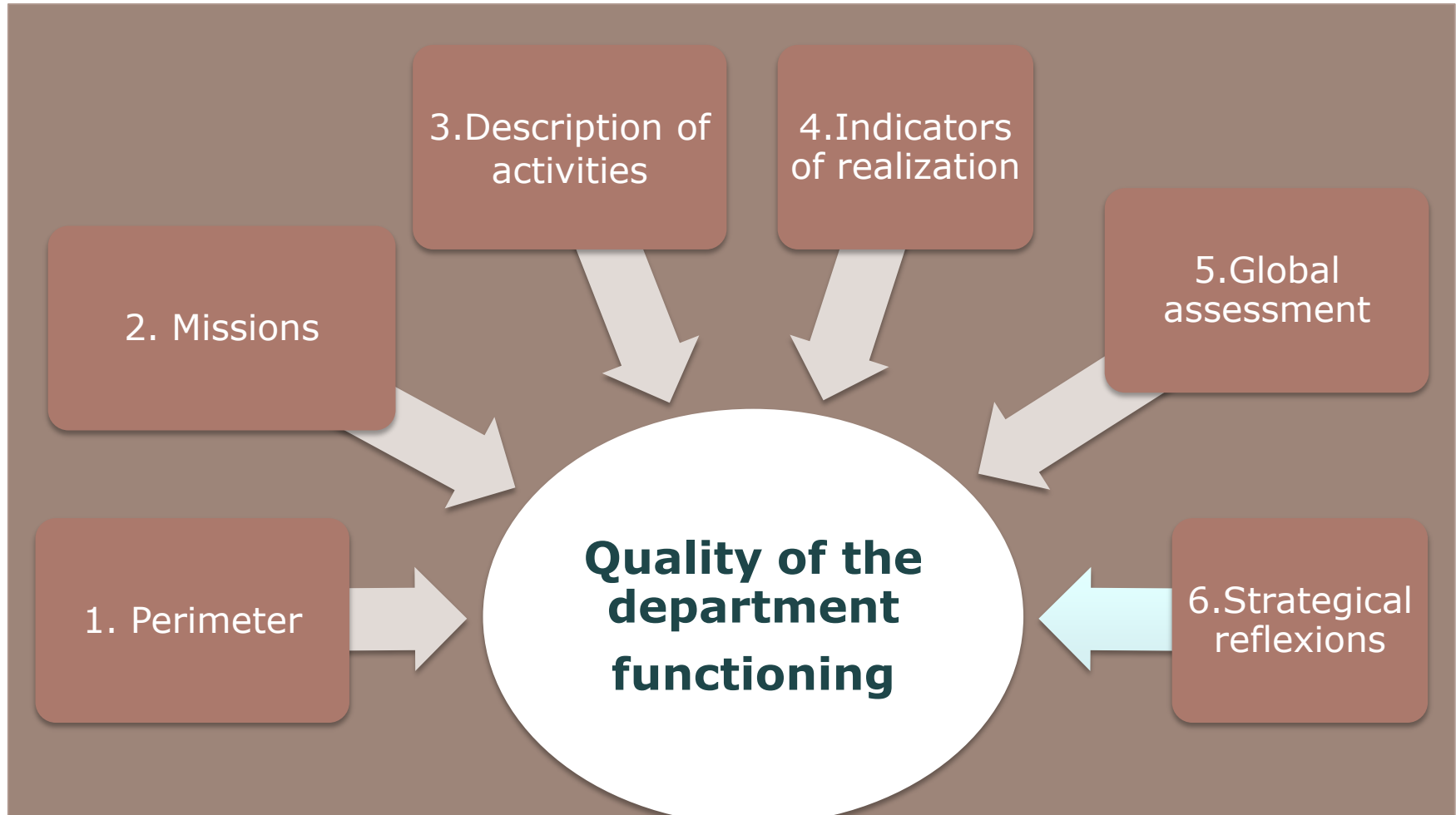
- **Accountable:** Central unit head
- **Involvement of the central unit staff**

# Reflexion framework for the faculty





# Reflexion framework for the central unit



# Reflexive process

**For each topic of the framework :  
collection, analysis, reflexion and  
synthesis on :**

- ✓ **What exists**
- ✓ **What gives satisfaction**
- ✓ **What needs to be developed or improved**

# Assessement for each part of the framework

	+	-
Internal	<b>S</b> Strengths	<b>W</b> Weaknesses
External	<b>O</b> Opportunities	<b>T</b> Threats

# Developing a strategy for 6 years

- **Set objectives to :**
  - **Build on strengths and opportunities**
  - **Minimize the impact of weaknesses and threats**
  
- **Ensure that the objectives are in line with :**
  - **The strategic orientations of the faculty/département**
  - **Reflexions of the staff commissions**
  - **The Strategic Plan of the UNIL**

# 10. Development plan

Objectives	Actions	Ressources	Agenda	indicators

# External evaluation

- **External experts, chosen partially by the entity (4 for faculties, 1 or 2 for central units)**
- **Analyze the self-assessment report**
- **Perform an *in situ* visit**
- **Prepare a report**
- **Mandate:**
  - **Outside view on the self-evaluation report and approach**
  - **Opinion on the intended developments**
  - **Recommendations, suggestions, answers to specific questions**

# Point of view of the Rectorate

- **The Rectorate meets the Dean/central unit head to share his comments on the documents and approach**
- **Discussions are summarized in a letter to the Dean/central unit head**

# Communication of results (faculties)

**A summary of the evaluation's results is published on the COVER website :**

- ✓ **Main evidences in the Self-evaluation report**
- ✓ **Summary of the opinion of the experts**
- ✓ **Summary of the position taken by the faculty on the report of external expertise (optional)**
- ✓ **Final development plan**



# Monitoring approach

- **Two years after evaluation and then each year until the next evaluation**
- **Report to the Rectorate :**
  - ✓ **Goals achieved, effects**
  - ✓ **Objectives not achieved, reasons, implications**
  - ✓ **Needs to reformulate the development plan**
- **Those points are discussed during an annual meeting with the Rectorate**

# Ressources

- **Concepts & guides drawn by the COVER**
- **Support person financed by the Rectorate (for faculties only)**
- **Commissions/Staff**
- **Faculty assistant and central units**
- **Quality team**
- **Central units (CSE, UNISIS, etc.)**

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**Développer ensemble la qualité**

A l'UNIL, le développement d'une culture qualité fait clairement partie des priorités. Dans ce but, la Commission de valorisation de l'enseignement et de la recherche (COVER) développe et pilote la mise en oeuvre de mécanismes qualité internes :

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# Some questions (I)

- **What is the context in which you would like to implement a quality assurance system ?**
- **What are your goals in the implementation of a quality assurance system ?**
- **What could be the issues related to these evaluations ?**
- **What are the factors (physical, political, cultural, etc.) that might limit the implementation of quality processes ?**

## Some questions (II)

- Which data will you be able to mobilize for the evaluations ?
- What tools might you use to collect data ?
- What types of indicators might you use? What could be the sides effect of those indicators ?
- What use will be made of the results ?
- What kind of valorization of the results should be implemented ?

**Thanks for your attention!**

