

PART I – Pilot Institutional Audit YSMU – June 2013

- Sunday 9 June – panel meeting institutional audit (*morning/lunch*)
- Monday 10 June – interviews institutional audit
- Tuesday 11 June – interviews institutional audit
- Wednesday 12 June – panel meeting (*morning/lunch*)

Chair: prof. dr. Ben Van Camp (Brussels, Belgium)

Sunday 9 June – panel meeting institutional audit (*morning/lunch: 09:00-14:00*)

1. 09:00 – 09:15 University's welcome to the panel
2. 09:15 – 13:15 Closed panel meeting including consulting documents on display (acquaintance, discussion of self-assessment report, preparation of interviews, reading of documents, assessment achieved learning outcomes)

< including lunch >

Monday 10 June – interviews institutional audit (*full day: 08:30-18:00*)

1. 08:30 – 09:30 Meeting with board
 2. 09:45 – 10:45 Meeting with rector and vice-rectors
 3. 11:00 – 12:00 Meeting with educational management (deans, heads of chairs)
 4. 12:15 – 13:15 Visit of facilities (1): library and IT facilities
- < Lunch and closed panel meeting >
5. 14:15 – 15:00 Meeting with student council
 6. 15:15 – 16:00 Meeting with academic council
 7. 16:00 – 17.30 Closed panel meeting including consulting documents on display
 8. 17:45 – 18:00 Meeting with rector

Tuesday 11 June – interviews institutional audit (*full day: 08:30-18:00*)

1. 08:30 – 09:30 Meeting with teaching staff
 2. 09:45 – 10:45 Meeting with quality assurance staff and other members of staff
 3. 11:00 – 12:00 Open meeting/ consultation session
 4. 12:00 – 13:00 Visit of facilities (2): central student services
- < Lunch and closed panel meeting >
5. 14:15 – 15:00 Meeting 1 with subdivision A: **Stomatology**¹
 6. 15:15 – 16:00 Meeting 2 with subdivision B: **Pharmacy**
 7. 16:15 – 17:00 Meeting 3 with subdivision C: **Military Medicine**
 8. 17:15 – 18:00 Meeting 4 with subdivision D: **Public Health**

Wednesday 12 June – panel meeting (*morning: 09:00-12:00*)

1. 08:30 – 12:00 Closed panel meeting, including quick lunch (sandwiches)

Saturday 15 June – feedback session institutional audit (*morning: 09:30 – 10.30*)

1. Presentation of initial findings by panel

¹ Dean, 3 representatives Faculty Council, 2 students (6 in total per subdivision; time 45')